

ASSOCIATE GRADUATE FACULTY NOMINATION REQUEST

GUIDELINES FOR USING THE G-AGF FORM

Non-tenure-track USC faculty members and scholars who hold the PhD or other terminal degree in their respective field of study may be appointed to associate membership in the Graduate Faculty. Requests for associate membership require nomination by the nominee's academic unit that grants the PhD (or other terminal degree that requires a dissertation or thesis) to the Graduate Council. If the nominee does not belong to an academic unit, then the nomination may be from an academic unit that grants the PhD (or other terminal degree that requires a dissertation or thesis) with which the nominee's area of research aligns. These nominations shall include a report that the nominee received a majority favorable vote by both the unit's current regular Graduate Faculty and by the unit's current combined regular and associate Graduate Faculty. The granting of associate membership is by vote of the council, subject to its procedures and criteria, and is based on the candidate's scholarly credentials, involvement in graduate academic affairs (such as teaching of graduate courses, serving as a member of thesis or dissertation committees, and serving on committees overseeing the department's academic programs), and expected continual appointment at USC. Associate membership is valid for a period of 6 years, also expiring if the faculty member leaves USC. Persons with associate membership are eligible for renomination and reappointment. Associate membership is appropriate for **full-time** USC clinical faculty, research faculty, and other USC scholars holding an appropriate terminal degree.

Associate membership in the Graduate Faculty does not grant voting rights in the University Faculty or Faculty Senate. Voting rights in the academic unit are determined by local policies independent of Graduate Faculty status.

Regular and associate membership in the Graduate Faculty confers the right to teach graduate courses, direct theses and dissertations and participate in graduate student committees (subject to the policies of the unit and university), serve on Graduate Council¹ or its committees, and to vote on matters coming before the Graduate Faculty. The Graduate Faculty shall meet as called by the Graduate Council or on the written request of any ten members of the Graduate Faculty. The dean of the Graduate School shall serve as the presiding officer, assisted by the chair of the Graduate Council. The Graduate Faculty shall have the right to act on new graduate programs, Graduate School regulations, and related academic matters brought before it by individual members, the Graduate Council, or the administration.

Note

1. No more than six members of Graduate Council may have associate membership.

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Name of Nominee:

Current Position:

Program Affiliation:

Nominated by (Academic Unit):

Name of Degree and Date:

Attach a copy of the nominee’s curriculum vitae and a memo of nomination that provides justification for the appointment, addressing the nominee’s qualifications and verification that the unit’s current regular graduate faculty and the unit’s current combined and regular associate graduate faculty support this nomination (by a majority vote).

Period of Associate Graduate Faculty Status (not to exceed 6 years):

<u>Term</u>	<u>Year</u>	<u>Term</u>	<u>Year</u>
Beginning Term		Ending Term	

I support this associate graduate faculty nomination

Endorsed: _____
Chair of department/program Date

Academic Dean of College/School: Date

Approved _____
Dean of the Graduate School: Date

Approval of this nomination does not offer any financial commitment on the part of the Graduate School and does not grant any voting rights in the University Faculty or Faculty Senate. Voting rights in the academic unit are determined by local policies independent of Graduate Faculty status.