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| **Student Name(s):** | **Date:** |

PART ONE: PROJECT OVERVIEW

Please answer the following questions regarding the proposed project. Note the word/section limits.

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| Mentor’s name AND brief description of mentor’s area of expertise or research area (keywords acceptable) |

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| Research question/statement or general area of interest to be pursued (1-3 sentences) |

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| Project description – Details, tasks, methods outlined here help reviewers understand what you plan to do and how you will accomplish it. (max 400 words) |

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| Project timeline – Tasks with an estimate of when and how long they will take to complete. |

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| Project connection to student’s goals (academic, personal, or professional) (max 200 words) |

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| Impact statement (why is this project important, how can the research be used, etc) (max 200 words) |

PART TWO: RESEARCH COMPLIANCE

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| **Projects involving vertebrate animals or human subjects** |

**For research projects involving live, vertebrate animals**: Magellan program applications may be submitted prior to approval by the Animal Care and Use Committee. However, tasks related to animal use may not begin until approval has been received – no funds will be reimbursed for these activities without proof of approval. For more information and forms, go to <http://sam.research.sc.edu/animalcare/index.html>.

**For research projects involving human participants**: USC is required by federal law to follow strict guidelines when human subjects are involved in research projects. Human subjects research INCLUDES studies that use: (a) data collected through interventions, interactions, or observations with human participants (e.g., surveys, interviews, testing, or observational procedures); and/or (b) existing data sets containing any personal information (e.g., medical records, educational records, voting records). To receive funding for projects involving human participants, each student must follow the guidelines described at <http://orc.research.sc.edu/humansubject.shtml>. Please contact the Office of Research Compliance (<http://orc.research.sc.edu/contact.shtml>; 803-777-7095) with all questions. The OUR cannot help with Human Subjects questions, you will be referred to Research Compliance!

Please note that a student may APPLY for funding prior to submitting the application for human subjects review. However, tasks related to the use of human subjects may not begin until approval has been received – no funds will be reimbursed for these activities without proof of approval. It is recommended that the approval process be started immediately after submitting the proposal as the process can occasionally be lengthy. Please be aware that human subjects review and approval must be obtained prior to initiating your research; the Institutional Review Board cannot approve studies retroactively. **There are no exceptions**.

**I have read and understood the information above**

**YES, my project uses vertebrate animals**

**YES, my project uses human subjects**

**NO, my project does not use human subjects or vertebrate animals**

*Note: For all gray boxes on this form, double click in the box and select “checked”*

PART THREE: RESEARCH ABROAD

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| **Research outside of the US** |

Will you be traveling outside of the US for this research project?

Yes No

If yes, please read and complete the section below. If no, please skip to page 4 (budget).

**\*\*If you are non-USC Columbia student, please contact the Office of Undergraduate Research**

**at** [**our@sc.edu**](mailto:our@sc.edu) **or (803) 777-1141 before completing this page\*\***

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| 1. Where will you be traveling for research? |  |
| 1. What dates will you be traveling? (Start and end dates) |  |
| 1. Have you met with a Study Abroad Advisor? | Yes No |
| 1. Are you traveling as a part of a Study Abroad program? | Yes No |
| 1. Is English the primary language? | Yes No |
| * If no, please list relevant language courses |  |
| * What is your competency? | beginner intermediate advanced |
| * Will your project require communication skills beyond your competency? | Yes No |
| * If yes, who will help you and how will you obtain their services/assistance? |  |

**RESEARCH ABROAD STEPS**

1. Visit the Magellan Research Abroad Program page, <http://tinyurl.com/MagellanAbroad>
2. Complete Part 1(Online Application) by the Magellan program deadline (same date this form is due)
3. Complete steps in Part 2 (medical self-assessment form, pre-departure orientation, and USC overseas emergency medical insurance) prior to departure. Contact Study Abroad staff for confirmation of complete application.

**IMPORTANT RESEARCH ABROAD INFORMATION**

* All travel covered by Magellan programs is subject to the approval and standard terms and conditions of the Study Abroad Office. Should your travel be deemed unsafe for any reason, at any time (before or during stay), Magellan programs will follow the recommendations of the Study Abroad Office and has the right to deny and/or revoke funding.
* ALL Magellan recipients conducting research abroad are REQUIRED to be protected by the “Overseas Emergency Medical Insurance.” Columbia campus students will be signed up automatically. For more information visit, <http://sc.edu/about/offices_and_divisions/study_abroad/steps_to_study_abroad/prepare_to_go/insurance/>
* No Magellan program will pay for tuition associated with a study abroad program. Room MAY be covered. Program fees may be considered if DIRECTLY associated with or required for the research.

**I have read and understood the information above**

PART FOUR: BUDGET

List all anticipated materials, supplies, and/or travel expenses (even if the total exceeds the maximum grant award) along with explanations to justify the budget request. Indicate if you are applying for or have received other grants (e.g., Magellan Scholar, Magellan Apprentice, Honors Fellowship, etc).

**PLEASE NOTE THAT MATERIALS/SUPPLIES AND TRAVEL COSTS ARE REIMBURSEMENT ONLY – money is given after the student or mentor has paid for the item or travel expenses.**

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| **Item** | **Explanation** | **Cost** |
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