Business Intelligence Council

Minutes from January 11, 2021

Attendees: Sabrina Andrews, Stacey Bradley, Kelly Epting, Sammarra Evans, Stacy Lee, Caroline Maulana, and Joe Mews

Absent: Brian Mallory and Nicole Spensley

Agenda – Topics of discussion as follows:

- CarolinaAnalytics Soft Launch feedback
- HelioCampus implementation project update
- Permissions for Admissions module on CarolinaAnalytics

Meeting Notes

- CarolinaAnalytics Soft Launch feedback:
  - Overall positive feedback from Columbia, Upstate and well as Palmetto College
  - PC has been testing out the dashboard data by completing comparisons with data already on hand
  - Some direct quotes include: "reports are excellent", "nice to have all of that data at your fingertips", and "the dashboards looked clean"

- Site permissions for the Admissions module:
  - Admissions module validation meeting scheduled for January 25
  - Access limitations on CarolinaAnalytics will be set for the validation process and onward
  - Visibility vs. drill-down
    - a) Group voted for one single dashboard, similar to the Enrollments dashboards
    - b) Data Stewards to further guide drill-down permissions as needed
    - c) User roles, capabilities, and limitations will be relied on

Action Item - see below:

Action	Owner	Status
The Business Intelligence Council agreed to have one single dashboard, similar to the Enrollments dashboards, which will be visible to all permitted users. Site and tableau license roles of Viewer, Explorer, and Creator will dictate access to dashboards and Data Stewards will be consulted to advise on specific drill-down permissions.	BI Council members	Approved

References

Link to BI Council's description, membership, and meeting minutes
HelioCampus project site link